

# Cabinet



**SURREY**  
COUNTY COUNCIL

**Date & time**

Thursday, 14 July  
2016 at 2.00 pm

**Place**

Ashcombe Suite,  
County Hall, Kingston  
upon Thames, Surrey  
KT1 2DN

**Contact**

Vicky Hibbert or Anne  
Gowing  
Room 122, County Hall  
Tel 020 8541 9229 or 020  
8541 9938



vicky.hibbert@surreycc.gov.uk or  
anne.gowing@surreycc.gov.uk

**Chief Executive**

David McNulty

**We're on Twitter:**

@SCCdemocracy

**Cabinet Members:** Mr David Hodge, Mr Peter Martin, Mrs Helyn Clack, Mrs Clare Curran, Mr Mel Few, Mr John Furey, Mr Mike Goodman, Mrs Linda Kemeny, Ms Denise Le Gal and Mr Richard Walsh

**Cabinet Associates:** Mr Tony Samuels, Mr Tim Evans, Mrs Kay Hammond and Mrs Mary Lewis

**If you would like a copy of this agenda or the attached papers in another format, eg large print or braille, or another language please either call 020 8541 9122, write to Democratic Services, Room 122, County Hall, Penrhyn Road, Kingston upon Thames, Surrey KT1 2DN, Minicom 020 8541 9698, fax 020 8541 9009, or email vicky.hibbert@surreycc.gov.uk or anne.gowing@surreycc.gov.uk.**

**This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Vicky Hibbert or Anne Gowing on 020 8541 9229 or 020 8541 9938.**

***Note:** This meeting may be filmed for live or subsequent broadcast via the Council's internet site - at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed. The images and sound recording may be used for training purposes within the Council.*

*Generally the public seating areas are not filmed. However by entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.*

*If you have any queries regarding this, please contact the representative of Legal and Democratic Services at the meeting.*

## **1 APOLOGIES FOR ABSENCE**

## **2 MINUTES OF PREVIOUS MEETING:**

The minutes will be available in the meeting room half an hour before the start of the meeting.

## **3 DECLARATIONS OF INTEREST**

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

Notes:

- In line with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, declarations may relate to the interest of the member, or the member's spouse or civil partner, or a person with whom the member is living as husband or wife, or a person with whom the member is living as if they were civil partners and the member is aware they have the interest.
- Members need only disclose interests not currently listed on the Register of Disclosable Pecuniary Interests.
- Members must notify the Monitoring Officer of any interests disclosed at the meeting so they may be added to the Register.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.

## **4 PROCEDURAL MATTERS**

### **a Members' Questions**

The deadline for Member's questions is 12pm four working days before the meeting (*8 July 2016*).

### **b Public Questions**

The deadline for public questions is seven days before the meeting (7 July 2016).

### **c Petitions**

The deadline for petitions was 14 days before the meeting, and no petitions have been received.

### **d Representations received on reports to be considered in private**

To consider any representations received in relation why part of the meeting relating to a report circulated in Part 2 of the agenda should be open to the public.

## **5 REPORTS FROM SCRUTINY BOARDS, TASK GROUPS, LOCAL COMMITTEES AND OTHER COMMITTEES OF THE COUNCIL**

(Pages 1  
- 4)

Reports received from the Social Care Services Board and Council Overview Board.

## **CORPORATE PRIORITIES: 1. WELLBEING**

### **6 CONSULTATION ON A REVISED CHARGING POLICY FOR ADULT SOCIAL CARE**

(Pages 5  
- 46)

One of the Council's strategic goals for the wellbeing of residents is to support our residents to live longer and live well. We do this in many ways with the aim of enabling people to live independently at home in their own community. We also support people to return home sooner from hospital with the care they need. Surrey's population is both rising and ageing. It is estimated that older people will make up 20% of the population by 2021, increasing the demand on health and social care services.

Income from charging is an essential contribution to Adult Social Care's budget to support the delivery of Adult Social Care Services to help people live and age well. The Council has faced a significant reduction of core central Government funding for 2016/17, alongside the increasing demographic demand for services.

At the Cabinet meeting on 22 March 2016 it was agreed that the Council would consult on proposals to revise the charging policy for Adult Social Care. If the proposals are not implemented, then it is likely that the additional savings required in their place, would affect a much wider range of individuals in receipt of care services. The proposed changes to the charging policy are therefore a more equitable approach, as they are based on each person's ability to pay towards their care, subject to their personal circumstances.

This report summarises the responses to the consultation and sets out a new charging policy for Adult Social Care services. The Cabinet should consider the summary of consultation responses which can be found at Annex 1.

*[The decision on this item may be called in by the Social Care Services Scrutiny Board]*

### **7 SURREY COUNTY COUNCIL HOME FROM HOSPITAL SUPPORT SERVICES - CONTRACT AWARD**

(Pages  
47 - 52)

This report seeks approval from Cabinet to award two contracts for the provision of a Home from Hospital support service to commence 1 October 2016.

The Home from Hospital support service provides assistance to vulnerable people who are discharged from hospital and returning to their home. It enables people to regain their confidence and ability to live in their own home and re-connect with the community.

In response to the identified need for a Home from Hospital support service and the changing demographics of Surrey, officers undertook a joint procurement exercise with Surrey's six main Clinical Commissioning Groups (CCGs) to identify and secure the most appropriate way to deliver a Home from Hospital support service in Surrey.

The report provides details of the collaborative procurement exercise,

including results of the evaluation process and demonstrates why the recommended contract awards deliver best value for money.

This service is aligned to the Council's strategic goal of Wellbeing through supporting vulnerable people on their return Home from Hospital.

N.B. an annex containing exempt information is contained in Part 2 of the agenda – item 15.

*[The decision on this item may be called in by either the Social Care Services Scrutiny Board or the Council Overview Board]*

## **CORPORATE PRIORITIES: 2. ECONOMIC PROSPERITY**

### **8 REVISED SURREY WASTE LOCAL PLAN - ISSUES AND OPTIONS CONSULTATION** (Pages 53 - 86)

Surrey County Council is the Waste Planning Authority for Surrey. This means we need to create a framework for the delivery of waste management infrastructure to ensure Surrey's economy remains strong and sustainable.

The current Surrey Waste Plan (SWP) was adopted in 2008 and needs to be replaced. A new Surrey Waste Local Plan (SWLP) 2018 – 2033 will need to go through several stages of public consultation. The first stage of formal consultation is 'Issues and Options'.

The Issues and Options stage sets out the context for a new SWLP. The Issues and Options Consultation Report includes our draft vision, draft objectives and draft options which consider different approaches the council could take for managing waste in Surrey.

Our vision is for Surrey to be truly sustainable in terms of waste management. This means encouraging communities to take responsibility for the waste they produce and providing facilities in the right locations at the right time. These facilities need to use the best management methods in order to maximise the resource potential of this waste and avoid adverse impacts on communities and the environment.

The consultation will run for 12 weeks from 2 September 2016 until 25 November 2016 to give statutory, non-statutory and public stakeholders a chance to have their say on what should be included in the new SWLP.

*[The decisions on this item can be called in by the Economic Prosperity, Environment and Highways Board]*

### **9 FINANCE AND BUDGET MONITORING REPORT FOR JUNE 2016** (Pages 87 - 108)

The Council takes a multiyear approach to its budget planning and monitoring, recognising the two are inextricably linked. This report presents the Council's financial position as at 30 June 2016 (month three).

The annex to this report gives details of the council's financial position.

Please note that the Annex to this report will be circulated separately prior to the Cabinet meeting.

*[The decisions on this item can be called in by the Council Overview Board]*

**10 LEADERSHIP RISK REGISTER** (Pages 109 - 120)

The Surrey County Council Leadership risk register is presented to Cabinet each quarter and this report presents the Leadership risk register as at 30 June 2016.

*[The decisions on this item can be called in by the Council Overview Board]*

**11 MUNICIPAL BOND AGENCY** (Pages 121 - 130)

The UK Municipal Bonds Agency (MBA) was established by the Local Government Association (LGA) and 56 local authorities, including Surrey County Council, for the purpose of enabling local authorities to borrow on more favourable interest rates than would otherwise be available to the council and to provide an alternative to the Public Works Loan Board (PWLB). The Council became an equity shareholder in the MBA during late 2015, following approval by the Shareholder Board to invest in the company for the amount of £450,000 equity under delegated authority.

In order to be able to borrow for the purposes of capital funding from the MBA, a local authority must first accept the terms of a Framework Agreement and agree to joint and several guarantee. This means that local authorities on a proportional basis will be guaranteeing all the existing and future finance obligations of the MBA.

This Cabinet report will assess the risks of entering into the Framework Agreement and providing the Guarantee for the purposes of borrowing from the company, as well as assessing the safeguards and protections that are in place.

*[The decisions on this item can be called in by the Council Overview Board]*

**12 BUSINESS REMOVAL SERVICES CONTRACT AWARD** (Pages 131 - 136)

This report seeks approval to award a framework agreement to Edward Baden Limited for the provision of Business Removal Services for the benefit of the Council as detailed in the recommendations to commence on 1 October 2016.

The report provides details of the procurement process, including the results of the evaluation process, and, in conjunction with the Part 2 report demonstrates why the recommended contract award delivers best value for money and therefore is a contributor to the strategic goal of Economic Prosperity within the Corporate Strategy 2016 – 21 to ensure Surrey's economy remains strong and sustainable.

N.B. an annex containing exempt information is contained in Part 2 of the agenda – item 16.

*[The decisions on this item can be called in by the Council Overview Board]*

- 13 LEADER / DEPUTY LEADER / CABINET MEMBER DECISIONS TAKEN SINCE THE LAST CABINET MEETING** (Pages 137 - 138)

To note any delegated decisions taken by the Leader, Deputy Leader and Cabinet Members since the last meeting of the Cabinet.

Please note that the Annex to this report will be circulated separately prior to the Cabinet meeting.

**14 EXCLUSION OF THE PUBLIC**

That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

**PART TWO - IN PRIVATE**

- 15 SURREY COUNTY COUNCIL HOME FROM HOSPITAL - CONTRACT AWARD** (Pages 139 - 144)

This is a part 2 annex relating to item 7.

**Exempt: Not for publication under Paragraph 3**

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

*[The decision on this item may be called in by either the Council Overview Board or the Social Care Services Scrutiny Board]*

- 16 BUSINESS REMOVAL SERVICES CONTRACT AWARD** (Pages 145 - 148)

This is a part 2 annex relating to item 12.

**Exempt: Not for publication under Paragraph 3**

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

*[The decision on this item may be called in by the Council Overview Board]*

- 17 PROPERTY TRANSACTIONS** (Pages 149 - 172)

Lease renewal.

**Exempt: Not for publication under Paragraph 3**

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

*[The decision on this item may be called in by the Council Overview Board]*

**18 PUBLICITY FOR PART 2 ITEMS**

To consider whether the item considered under Part 2 of the agenda should be made available to the Press and public.

**David McNulty**  
**Chief Executive**  
Wednesday, 6 July 2016

**QUESTIONS, PETITIONS AND PROCEDURAL MATTERS**

The Cabinet will consider questions submitted by Members of the Council, members of the public who are electors of the Surrey County Council area and petitions containing 100 or more signatures relating to a matter within its terms of reference, in line with the procedures set out in Surrey County Council's Constitution.

**Please note:**

1. Members of the public can submit one written question to the meeting. Questions should relate to general policy and not to detail. Questions are asked and answered in public and so cannot relate to "confidential" or "exempt" matters (for example, personal or financial details of an individual – for further advice please contact the committee manager listed on the front page of this agenda).
2. The number of public questions which can be asked at a meeting may not exceed six. Questions which are received after the first six will be held over to the following meeting or dealt with in writing at the Chairman's discretion.
3. Questions will be taken in the order in which they are received.
4. Questions will be asked and answered without discussion. The Chairman or Cabinet Members may decline to answer a question, provide a written reply or nominate another Member to answer the question.
5. Following the initial reply, one supplementary question may be asked by the questioner. The Chairman or Cabinet Members may decline to answer a supplementary question.

**MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE**

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. To support this, County Hall has wifi available for visitors – please ask at reception for details.

Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the council officer listed in the agenda prior to the start of the meeting so that those attending the meeting can be made aware of any filming taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to the PA or Induction Loop systems, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.

It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

*Thank you for your co-operation*